

Church of St Vincent de Paul

Church Wedding Flowers

Bookings / Rules / Restrictions

For a minimum charge of \$400.00, the Church will undertake to decorate the main altar area and centre aisle pew-ends as follows:

One large decoration in front of the altar;

One pair of decoration behind (either side of large crucifix)

One pair of decoration on stands or on the floor at the sides (lectern and tabernacle areas)

Pew-end decoration of artificial flowers and ribbons (These belong to the Church and should not be removed or taken as souvenirs by the wedding guests)

The fresh flowers used will mainly be orchids, carnations, chrysanthemums, gerberas, anthuriums, etc, depending on colour scheme required and subject to seasonal availability of flowers. Requests for any special flowers (roses, lilies, etc.) fresh flowers for pew-ends, etc. will entail additional charges. (See church wedding flowers form)

*Important Notes: If there is more than one wedding on the day or over the weekend, either on Saturday and/or Sunday, the couples may share the cost. The choice of decoration, including colour scheme of The couple who booked earliest shall prevail; provided the couple has **paid in full**.*

Own Florist: Outside florists have to provide a minimum of 5 pieces of arrangement, including one for Mother Mary and one for St. Vincent. If one couple has already opted for flowers to be done by the Church, then no outside florist will be allowed for any other couple/couples. All will have to use the church flowers.

Pew-end Decorations done by outside florists or by family and friends have to be removed after the wedding/weddings. Care should be taken not to damage the pew-ends in putting and removing the decorations.

Whether flowers are done by the church or by outside florists, no flower arrangements shall be removed.

The parish office requires a minimum of three weeks notice prior to the wedding for church flowers and full payment has to be paid by then.

IMPORTANT: Compliance with Guidelines for the Protection of Personal Data	
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In filling this form, I consent to:

- (a) The collection, storage, retention, adaptation, modification, reading, retrieval, use, transmission, blocking, erasure or destruction ("Processing") of the personal data provided by me in this Form ("Personal Data");
- (b) The church entity processing my Personal Data for the purpose of my employment with the church entity or for the purpose of a contractual relationship with it.
- (c) The church entity transferring my Personal Data to other church entities within the Catholic Archdiocese of Singapore.

Church of St Vincent de Paul

Church Wedding Flowers

Names of Applicants: _____ & _____	
Address: _____	
_____ S (_____)	
Contact Person: _____	Home Tel: _____
Office Tel: _____	Mobile Tel: _____
Day & Date of Wedding: _____	Time: _____

Our colour scheme preference is _____

Please tick the relevant box(es).

Option 1

Fresh flower arrangements with *artificial* pew-end flowers \$400

Option 2

Fresh flower arrangements with *fresh* pew-end flowers \$600

Additions

Add:

- For Option 1 or Option 2 to include roses, lilies and/or other special flowers \$120

- *One pair* of large arrangement of fresh flowers at entrance \$120

- *One pair* of large arrangement of fresh flowers at entrance to include roses, lilies and/or other special flowers \$180

- Arrangement for Bride and Groom to place at Our Lady's Shrine \$ 30

- Arrangement for reception table \$ 20

Total: _____

Date: _____

Applicant's signature

For official use only:

Name of Staff: _____	Amount Collected: _____
Paid: Cash / Cheque Nbr. _____	Date of Receipt of Application: _____

*** Payment is to be made in full upon application.**

PTO